PREVENTING WORKPLACE HARASSMENT

Course Code: 821215

Learn to recognize actions that would be considered harassment under most laws, and set up a process to deal with harassment complaints.

This interactive training course is designed to help acquaint yourself and others with an understanding of preventing workplace harassment at work and handling complaints when they do occur. In this course, you will learn to recognize actions that would be considered harassment under most laws, learn how to set up procedures to deal with harassment complaints, and understand how to prevent workplace harassment in your organization.

You'll learn the answers to all of your questions about dealing with harassment in the workplace. You will review real case studies, learn tips and tools for dealing with situations that may come up, and implement steps to prevent the occurrence of harassment. In summary, the Preventing Workplace Harassment training course will help you understand how to increase employee awareness about harassment in the workplace and encourage employees themselves to enforce a culture of mutual respect.

What You'll Learn

- Determine what qualifies as harassment and what does not
- Implement steps to prevent the occurrence of harassment
- Administer an effective harassment prevention policy
- Conduct a thorough investigation when a claim of harassment is made

Who Needs to Attend

Managers and leaders who want to encourage a positive workplace culture by training employees to understand, avoid, and respond to all forms of harassment, including sexual harassment and workplace bullying

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