

# PERFORMANCE MANAGEMENT AND EMPLOYEE MOTIVATION

Course Code: 821596

This course will help cultivate the skills necessary to give you essential performance-management skills and motivate your employees.

You want to develop talent within your team by employing effective performance-management strategies on the job. This course will help you cultivate the skills necessary to motivate your employees and give you essential performance-management skills. You also want to be able to lead the individuals on your team effectively by conducting ongoing performance appraisals; delivering helpful and instructive feedback, training, and coaching; and designing and implementing performance standards.

Motivation has a profound effect on employees' productivity and performance. An organization improves its likelihood of success by maintaining a motivated work force. As a leader within your organization, you share in the responsibility of motivating your employees.

## What You'll Learn

Upon successful completion of the Performance Management and Employee Motivation Training course, you will be able to:

- Establish a foundation for performance management.
- Optimize employee performance using performance-management strategies.
- Create employee performance and development plans.
- Commit to employee motivation.
- Motivate employees.
- Develop self-motivated employees.

## Who Needs to Attend

This course is designed for managers, supervisors, human resource personnel, and team leaders who are seeking to inspire employees and manage their performance.

## Prerequisites

To ensure your success, we recommend that you have some level of work experience in any of a variety of organizational settings. You should also have general end-user computer and Internet skills.

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VIRTUAL CLASSROOM LIVE

\$1,945 CAD

2 Day

## Virtual Classroom Live Outline

### **Module 1: Committing to Employee Motivation**

- Topic A: Recognize the Importance of Motivation
- Topic B: Assess Employee Motivation Levels

### **Module 2: Motivating Employees**

- Topic A: Communicate Effectively
- Topic B: Clarify Expectations
- Topic C: Establish Meaningful Professional Goals
- Topic D: Provide Effective Feedback
- Topic E: Choose Rewards or Recognition

### **Module 3: Developing Self-Motivation in Employees**

- Topic A: Encourage Self-Motivation
- Topic B: Create a Sense of Employee Ownership
- Topic C: Provide Development Opportunities through Mentoring
- Topic D: Build a Sense of Accomplishment
- Topic E: Encourage Enthusiasm

### **Module 4: Establishing a Foundation for Performance Management**

- Topic A: Identify Performance Management Elements
- Topic B: Elicit Engagement
- Topic C: Onboard New Employees
- Topic D: Develop Talent

### **Module 5: Optimizing Employee Performance**

- Topic A: Assess Available Talent Via Interviews
- Topic B: Determine Individual Performance Goals
- Topic C: Discuss Performance Appraisals

Jul 13 - 14, 2026 | 10:00 AM - 3:00 PM EDT

Sep 14 - 15, 2026 | 10:00 AM - 3:00 PM EDT

Nov 16 - 17, 2026 | 10:00 AM - 3:00 PM EST

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