

MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

Learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors.

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

What You'll Learn

After completing this course, you should be able to:

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process

Who Needs to Attend

Implementation Consultants, Administrators, Technical Sales, System Users.

Prerequisites

- Maximo Application Suite - Manage: Introduction - Code: DL25606G

MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

CLASSROOM LIVE

\$1,235 CAD

1 Day

Classroom Live Outline

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process

MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

VIRTUAL CLASSROOM LIVE

\$1,235 CAD

1 Day

Virtual Classroom Live Outline

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process

Jul 31 - 31, 2025 | 9:30 AM - 5:30 PM EST

Sep 11 - 11, 2025 | 9:30 AM - 5:30 PM EST

Oct 30 - 30, 2025 | 9:30 AM - 5:30 PM EST

Dec 3 - 3, 2025 | 9:30 AM - 5:30 PM EST

MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

ON-DEMAND

\$830 CAD

On-Demand Outline

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process



MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

PRIVATE GROUP TRAINING

1 Day

Visit us at www.globalknowledge.com or call us at 1-866-716-6688.

Date created: 7/1/2025 4:11:30 PM

Copyright © 2025 Global Knowledge Training LLC. All Rights Reserved.