

# MAXIMO APPLICATION SUITE - MANAGE: PURCHASING AND CONTRACTS

Course Code: 821715

Learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors.

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

## What You'll Learn

After completing this course, you should be able to:

- Describe the Purchasing and Contracts capabilities in Maximo Manage
- Create Company Master and Company records
- Set up the Purchasing options and configuration
- Create Contracts in Maximo Manage
- Create Purchase Requisitions and Purchase Orders
- Describe the Purchasing process and applications
- Create Invoices
- Perform the Purchasing and receiving process

## Who Needs to Attend

Implementation Consultants, Administrators, Technical Sales, System Users.

## Prerequisites

- Maximo Application Suite - Manage: Introduction - Code: DL25606G

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CLASSROOM LIVE

\$950 USD

1 Day

## Classroom Live Outline

In this course you will learn the basic Purchasing and Contracts Applications that enable your order items from internal and external vendors. We will also discuss the different types of procurement documents including RFQs, PRs, POs Invoices and Receipts.

- Describe the Purchasing and Contracts capabilities in Maximo Manage
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VIRTUAL CLASSROOM LIVE

\$950 USD

1 Day

## Virtual Classroom Live Outline

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- Perform the Purchasing and receiving process

Jul 30 - 30, 2026 | 9:30 AM - 5:30 PM EST

Sep 24 - 24, 2026 | 9:30 AM - 5:30 PM EST

Nov 19 - 19, 2026 | 9:30 AM - 5:30 PM EST

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ON-DEMAND

\$580 USD

## On-Demand Outline

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PRIVATE GROUP TRAINING

1 Day

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Date created: 5/25/2026 2:19:49 PM

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