

Course Code: 834097

Discover how Microsoft 365 Copilot enhances productivity and innovation across diverse functional areas, from finance and HR to sales, operations, marketing, IT, and beyond.

This experience provides insights into crafting contextual prompts for Copilot and engaging use case scenarios that showcase seamless integration into daily business workflows. Whether you're a business user looking to streamline tasks or a decision-maker exploring Al-driven efficiencies, this course equips you with the skills to maximize Copilot's potential in your role.

#### Who Needs to Attend

This experience is designed for business professionals who want to enhance their daily workflows and productivity through AI. It is ideal for those seeking to understand and leverage Microsoft 365 Copilot to streamline tasks, improve decision-making, and drive impact in their roles and teams.



Course Code: 834097

**CLASSROOM LIVE** 

\$675 USD

1 Day

Classroom Live Outline

### **Module 1: Copilot Immersion Experience**

- Introduction to Microsoft 365 Copilot
- Craft effective prompts in Microsoft 365 Copilot



Course Code: 834097

VIRTUAL CLASSROOM LIVE

\$675 USD

1 Day

Virtual Classroom Live Outline

### **Module 1: Copilot Immersion Experience**

- Introduction to Microsoft 365 Copilot
- Craft effective prompts in Microsoft 365 Copilot

Feb 13 - 13, 2026 | 9:00 AM - 5:00 PM EST



Course Code: 834097

PRIVATE GROUP TRAINING

1 Day

Visit us at www.globalknowledge.com or call us at 1-866-716-6688.

Date created: 12/7/2025 2:03:27 AM

Copyright © 2025 Global Knowledge Training LLC. All Rights Reserved.