

TRANSFORM IDEAS INTO ACTION WITH COPILOT CHAT(MS-4023)

Course Code: 834108

This course teaches learners how to get started with Microsoft 365 Copilot Chat, craft effective prompts, and use its AI-powered features to enhance productivity, streamline work, and collaborate securely in real-time.

Who Needs to Attend

This course is designed for business users and anyone interested in learning the basics of Microsoft 365 Copilot Chat to enhance their daily work and productivity.

Prerequisites

- You should be familiar with accessing and using Microsoft 365.

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CLASSROOM LIVE

\$495 USD

1 Day

Classroom Live Outline

Module 1: Explore Microsoft 365 Copilot Chat

- Get started with Microsoft 365 Copilot Chat
- Write effective prompts to achieve optimal results
- Work smarter with Microsoft 365 Copilot Chat
- Explore Copilot Chat Notebooks

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Visit us at www.globalknowledge.com or call us at 1-866-716-6688.

Date created: 4/24/2026 9:25:58 AM

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