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## COURSE SCHEDULE - CHICAGO, IL

Start Date	End Date	Course Code	Course Title	Facility Details	Guaranteed to Run
May 5, 2026	May 6, 2026	2549	AMA2238 Management Skills for New Managers		
June 4, 2026	June 5, 2026	2697	AMA2295 Successfully Managing People		
June 8, 2026	June 9, 2026	2680	AMA2601 The 7 Habits of Highly Effective People		
June 11, 2026	June 12, 2026	2425	AMA2243 Making the Transition from Staff Member to Supervisor		
June 15, 2026	June 16, 2026	2669	AMA2218 Fundamentals of Finance and Accounting for Non-Financial Managers		
June 22, 2026	June 23, 2026	2123	AMA2206: How to Communicate with Diplomacy, Tact and Credibility		
June 22, 2026	June 24, 2026	2410	AMA2522 Effective Executive Speaking		
June 22, 2026	June 23, 2026	2549	AMA2238 Management Skills for New Managers		
July 13,	July 14,	2418	AMA2248 Management Skills		

2026	2026		for New Supervisors
July 14, 2026	July 15, 2026	2572	AMA2115: Responding to Conflict: Strategies for Improved Communication
July 27, 2026	July 28, 2026	2549	AMA2238 Management Skills for New Managers
July 30, 2026	July 31, 2026	2478	AMA2242: Advancing from an Operational Manager to a Strategic Leader
August 3, 2026	August 4, 2026	2569	AMA2602: The 7 Habits for Managers: Essential Skills and Tools for Leading Teams
August 10, 2026	August 11, 2026	2683	AMA2233 Time Management
August 13, 2026	August 14, 2026	2669	AMA2218 Fundamentals of Finance and Accounting for Non-Financial Managers
August 18, 2026	August 20, 2026	2410	AMA2522 Effective Executive Speaking
August 18, 2026	August 19, 2026	2549	AMA2238 Management Skills for New Managers
August 24, 2026	August 25, 2026	2680	AMA2601 The 7 Habits of Highly Effective People

September 1, 2026	September 2, 2026	2697	AMA2295 Successfully Managing People
September 3, 2026	September 4, 2026	2425	AMA2243 Making the Transition from Staff Member to Supervisor
September 10, 2026	September 11, 2026	2123	AMA2206: How to Communicate with Diplomacy, Tact and Credibility
September 14, 2026	September 15, 2026	2204	AMA2605: The 5 Choices to Extraordinary Productivity
September 21, 2026	September 22, 2026	2549	AMA2238 Management Skills for New Managers
September 23, 2026	September 25, 2026	834010	Microsoft Licensing & EA Negotiation Boot Camp
October 8, 2026	October 9, 2026	2669	AMA2218 Fundamentals of Finance and Accounting for Non-Financial Managers
October 15, 2026	October 16, 2026	2598	AMA2162 Developing Your Analytical Skills: How to Research and Present Information
October 26, 2026	October 27, 2026	2549	AMA2238 Management Skills for New Managers
November	November		AMA2602: The 7 Habits for Managers:

2, 2026	3, 2026	2569	Essential Skills and Tools for Leading Teams
November 4, 2026	November 6, 2026	2566	AMA2501: Developing Executive Leadership
November 12, 2026	November 13, 2026	2418	AMA2248 Management Skills for New Supervisors
November 16, 2026	November 17, 2026	2682	AMA2235 Building Better Work Relationships: New Techniques for Results-Oriented Communication
November 17, 2026	November 18, 2026	2681	AMA2532 Getting Results Without Authority
November 18, 2026	November 20, 2026	2122	AMA2130: The Voice of Leadership: How Leaders Inspire, Influence and Achieve Results
December 7, 2026	December 8, 2026	2425	AMA2243 Making the Transition from Staff Member to Supervisor
December 7, 2026	December 8, 2026	2669	AMA2218 Fundamentals of Finance and Accounting for Non-Financial Managers
December 10, 2026	December 11, 2026	2549	AMA2238 Management Skills for New Managers

December 14, 2026	December 15, 2026	2123	AMA2206: How to Communicate with Diplomacy, Tact and Credibility
December 14, 2026	December 15, 2026	2569	AMA2602: The 7 Habits for Managers: Essential Skills and Tools for Leading Teams

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